



Department of Social Welfare and Development

Department of Social Welfare and Development
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051

www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : June 11, 2021

MR. CEASAR TORRES

Proprietor

STAR CT

Rizal St., San Jose, Occidental Mindoro

Dear **Mr. Torres:**

We are pleased to inform you that the Request for Quotation No. 2021-05-0417 for the "Purchase of Office Supplies in Romblon" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Sixteen Thousand One Hundred Ninety Pesos Only (Php 16,190.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-06-0352** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA, JR., CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

STAR CT

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : STAR CT Address : RIZAL ST. SAN JOSE, OCCIDENTAL MINDORO TIN :	P.O. No. : 2021-06-0352 Date : June 11, 2021 Mode of Procurement : SHOPPING
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Provincial Operations Office, Provincial Operations Office, M.H. Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro Date of Delivery : 15 Calendar days upon receipt of Approved Purchase Order (PO)	Delivery Term : FOB Destination Payment Term : 15-30 days upon final inspection
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Stock Property	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF OFFICE SUPPLIES IN OCCIDENTAL MINDORO					
1	pack	PHOTOPAPER, A4, 250pieces - KODAK	1	2,000.00	2,000.00
2	piece	RECORD BOOK, 300pages, size: 214mm x 278mm min - VALIANT/OFFICEMATE	4	75.00	300.00
3	piece	RECORD BOOK, 500pages, size: 214mm x 278mm min - VALIAN/OFFICEMATE	19	95.00	1,805.00
4	piece	SCISSORS, symmetrical, blade length, 65mm min - JOY	43	25.00	1,075.00
5	piece	STAMP PAD, FELT, bed dimension: 60mm x 100mm min - HBW	4	40.00	160.00
6	box	STAPLE WIRE, STANDARD, No.35 26/6 - JOY	20	40.00	800.00
7	piece	STAPLER, STANDARD TYPE, load cap: 200 staples min., 1 piece in individual box - HBW	40	140.00	5,600.00
8	piece	CHAIR, MONOBLOCK, brown/black rattan, plastic without armrest	10	445.00	4,450.00
*****NOTHING FOLLOWS*****					16,190.00
				Less: 5%	722.77
				1%	144.55
					867.32
PR No. 2021-05-0417 Purpose: Purchase of Office Supplies in Occidental Mindoro Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words) FIFTEEN THOUSAND THREE HUNDRED TWENTY TWO PESOS AND 68/100 ONLY **15,322.68**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **01-101**
 Funds Available : **16,190.00**

MARK JOSEPH E. BAJA
 Administrative Officer IV
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : **7021-06-7085**
 Date of the ORS/BURS: **6/11/21**
 Amount : **16,190.00**
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